

18th July 2024

An Extra-ORDINARY MEETING of Sheringham Town Council will take place on **Monday 29th July 2024** at Sheringham Community Centre at 7.00pm and the following business will be transacted. All Members are summoned to attend. Members of the press and public are welcome.



Deborah McNeill – Locum Town Clerk

AGENDA

1.	<p>APOLOGIES MOTION: Council to receive and approve apologies and reasons for absence</p>
2.	<p>DECLARATIONS OF INTEREST and DISPENSATIONS With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required. The Clerk has received and approved dispensation requests for all Councillors.</p>
3.	<p>OPEN MEETING Public participation: Members of the public will be invited to speak and/or question the Town Council on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council’s Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting. Matters pertaining to employment/personnel matters are not a matter for public participation.</p>
4.	<p>EXCLUSION OF PRESS AND PUBLIC Pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as extended by s100 of the Local Government Act 1972, Council to exclude the press and public from the meeting on the grounds that the following agenda item would involve the disclosure of exempt information.</p>
5.	<p>STAFF MATTER To receive an update and determine a course of action in relation to a staffing matter.</p>
6.	<p>DATE OF NEXT MEETING The date of the next ordinary meeting of Full is scheduled for Tuesday 20th August at 7.00pm.</p>