

A MEETING of the ASSETS COMMITTEE was held on Tuesday 13th June 2023 at 7.00pm at Sheringham Community Centre and was attended by the following:

Chair: Cllr Stubbs

Councillors: Cllr Kime, Cllr Worboys, Cllr Dorey, Cllr Ashcroft, Cllr Ratcliffe, Cllr Langsdon, (7.20pm) Cllr Brisbane & Cllr Morris

In Attendance: Officers: Mel Ashcroft

Clerk/Minutes: Sarah Peberday

ITEM	MINUTE	VOTE / ACTION
2023/AC/20	APOLOGIES	
	Cllr Shepherd – personal IT WAS RESOLVED that the apologies be accepted.	Proposed: PR Seconded: JD All in favour
2023/AC/21	DECLARATIONS OF INTEREST and DISPENSATIONS	
	Cllr Ashcroft – relation of Officer Cllr Worboys WRHA Chair & allotment holder It was noted The Clerk has received and approved dispensations for all Councillors in attendance.	
2023/AC/22	APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING	
	IT WAS RESOLVED that the minutes of the Assets Committee meeting of 14.02.23 be approved as a true and accurate record of the meeting and be signed by the Chair.	Proposed: PR Seconded: IK. 6 in favour 1 abstention
2023/AC/23	OPEN MEETING	
	0 members of the public in attendance	
2023/AC/24	EXCLUSION OF PRESS AND PUBLIC	

	<p>Pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as extended by S100 of the Local Government Act 1972</p> <p>It was resolved items 16 – 18 to be heard in 3D</p>	<p>Proposed: JS Seconded: ML All in favour</p>
2023/AC/25	ASSETS REGISTER	
	<p>A - IT WAS RESOLVED committee reviewed and agree the updated Assets register</p>	<p>Proposed: JS Seconded: JD All in favour</p>
2023/AC/26	PROJECT OFFICER REPORT	
	<p>A - IT WAS RESOLVED Committee reviewed and noted the report provided by the Project Officer, and the Project Officer will request a handover certificate from TT Jones</p>	<p>Proposed: IK Seconded: JD All in favour Project Officer</p>
2023/AC/27	PUTTING GREENS	
	<p>A - IT WAS RESOLVED that Committee noted an update in relation to the Putting Greens.</p> <p>B - IT WAS RESOLVED that committee voted to undertake a formal public consultation process in relation to Beeston Hills Putting Green.</p> <p>C - IT WAS RESOLVED the committee delegated authority to the Clerk to undertake a formal public consultation</p>	<p>Proposed: MA Seconded: PR All in favour</p> <p>Proposed: MA Seconded: SB All in favour</p> <p>Proposed: MA Seconded: JS All in favour</p>
2023/AC/28	ALLOTMENTS	
	<p>A – Cllr Worboys declined to provide an update report on the Allotments</p> <p>B – IT WAS RESOLVED Committee noted the update report on the allotments from the STC Projects Officer</p> <p>C – IT WAS RESOLVED Committee noted that annual allotment inspections will be undertaken by the Clerk, Cllr Stubbs and Cllr Dorey in July, attended by a WRHA representative</p>	<p>Proposed: JS Seconded: JD. All in favour</p> <p>Proposed: JS Seconded: JD. All in favour</p>
2023/AC/29	BEESTON COMMONS	

	IT WAS RESOLVED that Committee note the report provided by the Honorary Warden Thanks were extended for the quality of the report.	Proposed: PR Seconded: ML All in favour
2023/AC/30	TRAVEL HUB	
TW left room	IT WAS RESOLVED that Committee received and agreed a verbal update from the Clerk.	Proposed: JS Seconded: SB All present in favour
2023/AC/31	CCTV	
TW returned	IT WAS RESOLVED that Committee received and agreed a verbal update from the Clerk.	Proposed: MA Seconded: JS All in favour Clerk
2023/AC/32	BUILDING AND ASSET SURVEYS	
	A -IT WAS RESOLVED Committee noted an update in relation to Building Surveys B - IT WAS RESOLVED Committee agreed to obtain a second valuation on the land and first option to purchase be provided to the current tenant at the Market value.	Proposed: SB Seconded: ML All in favour Proposed: JS Seconded: TW All in favour
2023/AC/33	CEMETERY AND EXTENSION	
	A - IT WAS RESOLVED that Committee noted and agreed the update report from the Project Officer regarding the Cemetery B- IT WAS RESOLVED that Committee agreed the recommendations made in the Clerk report "Cemetery extension" which was to create a meadowland burial site and building. C - IT WAS RESOLVED that Committee delegated authority to the Clerk to seek funding including CT2 monies for the extension project	Proposed: MA. Seconded: IK. All in favour Clerk Proposed: SB. Seconded: MA. 7 in favour 1 Abstention Clerk Proposed: SB. Seconded: MA. 6 in favour 2 Abstentions Clerk

2023/AC/ 34	MORLEY HILL	
	IT WAS RESOLVED Committee noted an update from Cllr Ratcliffe in relation to Morley Hill.	Proposed: PR Seconded: JD All in favour
2023/AC/ 35	WEYBOURNE ROAD LAND OPTION	
	3D OPENED. IT WAS RESOLVED that committee noted that Solicitors are reviewing the option to purchase the allotment extension land. Item B removed	Proposed: JD Seconded: JS All in favour Proposed: TW Seconded: PR All in favour.
2023/AC/ 36	WESTERN EMERGENCY PEDESTRIAN ACCESS – WESTWOOD DEVELOPMENT	
	IT WAS RESOLVED Committee noted a deed of easement has been sent to Hansells Solicitors and they have been instructed on behalf of Council	Proposed: MA Seconded: PR. All in favour
2023/AC/ 37	LEAS PLAYPARK	
	A - IT WAS RESOLVED Committee received a verbal update from Cllr Stubbs regarding the Leas Playpark B – IT WAS RESOLVED Committee agreed a project scope STC to provide equipment, should be undertaken and that a conditional timeframe and shared publicity on project with NNDC, C – IT WAS RESOLVED Committee to delegate authority to the Clerk to seek funding including CT2 monies for the project (B) 3D Closed	Proposed: JS Seconded: MA 7 in favour 1 against Proposed: JS Seconded: JD All in favour
2023/AC/ 38	DATE OF NEXT MEETING	
	Next meeting Tuesday 8 th August at 7.00 pm at Sheringham Community Centre.	All/Clerk

The meeting closed at 9.10 pm.

Chair

Date:

DRAFT