

8th June 2023

A meeting of Sheringham Town Council **Assets Committee** will take place on Tuesday 13th June 2023 in Sheringham Community Centre at **7.00pm** and the following business will be transacted.

All Committee Members are summoned to attend. Members of the press and public are welcome.



Sarah Peberday

Town Clerk/RFO

AGENDA

1.	APOLOGIES MOTION: Committee to receive and approve apologies and reasons for absence.
2.	DECLARATIONS OF INTEREST and DISPENSATIONS With reference to items on the agenda Committee Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3.	APPROVAL OF MINUTES MOTION: Committee to approve and sign the minutes of the Assets Committee meeting held on Tuesday 14th February 2023.
4.	OPEN MEETING Public participation: Members of the public will be invited to speak and/or question the Committee on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.
5.	EXCLUSION OF PRESS AND PUBLIC MOTION: Pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as extended by S100 of the Local Government Act 1972, Council to decide on whether the press and public be excluded from the meeting for any agenda item on the grounds that its consideration would involve the disclosure of exempt information. It is recommended that items 16 - 18 be heard in 3D as they are deemed Commercially sensitive
6.	ASSET REGISTER MOTION: Committee to review and agree the updated Assets register (Project Officer)
7.	PROJECT OFFICER REPORT MOTION: Committee to review and note the report provided by the Project Officer (Project Officer)
8.	PUTTING GREENS A - MOTION: Committee to note an update in relation to the Putting Greens (Clerk) B – MOTION: Committee to consider and vote upon if a formal public consultation process in relation to Beeston Hills Putting Green is required (Clerk)

	C – MOTION: Subject to the motion above, delegated authority is provided to the Clerk to undertake a formal public consultation
9.	ALLOTMENTS A MOTION: Committee to note an update report on the allotments from Cllr Worboys. (TW) B MOTION: Committee to note the update report on the allotments from the STC Projects Officer (MA) C MOTION: Committee to note that annual allotment inspections will be undertaken by the Clerk, Cllr Stubbs and Cllr Dorey in July (Clerk)
10.	BEESTON COMMONS MOTION: Committee to note a report from the Beeston Commons Honorary Warden (FF).
11.	TRAVEL HUB MOTION: Committee to receive and agree a verbal update from the Clerk (Clerk)
12.	CCTV MOTION: Committee to receive and agree a verbal update from the Clerk (Clerk)
13.	BUILDING & ASSET SURVEYS A MOTION: Committee to note an update in relation to Building Surveys (Project Officer) B MOTION: Committee to review and agree strategy following valuation of land at Britons Lane (Project Officer)
14.	CEMETERY AND EXTENSION A MOTION: Committee to note and agree the update report from the Project Officer regarding the Cemetery (Project Officer) B MOTION: Committee to review and agree the recommendations made in the Clerk report “Cemetery extension” (Clerk) C MOTION: Committee to delegate authority to the Clerk to seek funding including CT2 monies for the extension project (Clerk)
15.	MORLEY HILL MOTION: Committee to note and receive a verbal update from Cllr Ratcliffe in relation to Morley Hill (PR)
16.	16. WEYBOURNE ROAD LAND OPTION A MOTION: Committee to note that Solicitors are reviewing the option to purchase the allotment extension land (Clerk) B MOTION: Committee to agree that subject to above option should be exercised and delegated authority provided to the Clerk to commence (Clerk)
17.	WESTERN EMERGENCY PEDESTRIAN ACCESS – WESTWOOD DEVELOPMENT MOTION: Committee to note deed of easement has been sent to Hansells Solicitors and they have been instructed on behalf of Council (Clerk)
18.	LEAS PLAYPARK A MOTION: Committee to receive a verbal update from Cllr Stubbs regarding the Leas Playpark (JS) B MOTION: Committee to consider and agree if a project scope should be undertaken (JS) C MOTION: Committee to delegate authority to the Clerk to seek funding including CT2 monies for the project (subject to above) (JS)
19.	DATE OF NEXT MEETING MOTION: Council to note the date of the next meeting as Tuesday 13 th June at 7.00pm.